

# BEARLEY PARISH COUNCIL

Clerk to the Council: Karen Mason, 1 Greenswood, Bearley. CV37 0SU Telephone: 07713 280431 email: [bearleypc@outlook.com](mailto:bearleypc@outlook.com)

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To All Members of the Council

16 May 2023

You are hereby summoned to attend the Annual Meeting of Bearley Parish Council to be held **at Bearley Village Hall, Snitterfield Road, Bearley on Monday 22 May 2023 at 7.00pm**, for the purpose of transacting the following business.

Members of the Press and Public are invited to attend the meeting and are welcome to address the Parish Council on any matters they wish to raise during the public forum.

Signed:



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Karen Mason  
Clerk and Responsible Financial Officer

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## Agenda

1. **Chairman's notice regarding the recording and filming of the meeting**
2. **To elect a Chairman of the Council**
3. **To elect a Vice Chairman of the Council**
4. **To receive the Chairman's and Vice Chairman's Declaration of Acceptance of Office**
5. **Record of members present**
6. **Apologies and acceptance of reasons for absence**
7. **Declaration of Interest (existence and nature) on Items on the agenda**  
Members are responsible for determining whether they have an interest in any item on the agenda and should disclose it as soon as possible after the start of the meeting
8. **To review Council committees / working parties, including delegation of functions to committees, and appoint members as applicable.** *(Note: there is no obligation to appoint any Committees; Bearley Parish Council currently has no Sub-Committees or Working Parties)*
9. **To appoint representatives to sit on outside bodies**
10. **To review cheque signatories and sign appropriate bank mandate**
11. **To review the Council's Asset Register**
12. **To review and agree the Parish Council Action Plan 2023/2024**

- 13. To review and adopt the 2023 Standing Orders and set a date for review of all other Council Policies**
- 14. To review and agree Meeting Dates 2023/2024**
- 15. Public Forum (subject to a time limit of 15 minutes)** Members of the public may raise any questions during the public forum.
- 16. To approve the minutes of the Ordinary Meeting held on 20 March 2023**
- 17. Matters arising**
- 18. County & District Council Liaison**  
To receive latest information from the Councillors for Warwickshire County Council & Stratford-upon-Avon District Council
- 19. Neighbourhood Plan – Update**
- 20. Bearley Community Speedwatch**
- 21. To Receive an Update on Flood Prevention Measures**
- 22. Friends of Bearley Park (FoBP)**
- 23. Village Hall Report**
- 24. Street lighting**
  - 24.1 Replacement plan
  - 24.2 Repairs
  - 24.3 Energy Contract
- 25. Finance**  
(To be circulated to Members prior to meeting)
  - 25.1 To note payments made since last meeting
  - 25.2 To note payments received since last meeting
  - 25.3 To note income/expenditure year to date
  - 25.4 To approve invoices received for payment; T. Fox £1,012.96, MI Business Services £265.00, WALC £249.00, SSE £158.53,
  - 25.5 WALC Membership 2023/24
  - 25.6 To approve Annual Governance Statement and the Accounting Statements 2022/2023
- 26. Planning Matters**
  - 26.1 Review of Schedule May 2023
- 27. Correspondence and Communications Report**
  - 27.1 WCC Councillors Fund
  - 27.2 Trees
  - 27.3 Gwens Grove drainage
- 28. Date of next meeting**  
  
17 July 2023 – Ordinary Meeting