

BEARLEY PARISH COUNCIL

Clerk to the Council: Karen Mason, 1 Greenswood, Bearley. CV37 0SU Telephone: 07713 280431 email: bearleypc@outlook.com

To All Members of the Council

14 May 2024

You are hereby summoned to attend the Annual Meeting of Bearley Parish Council to be held **at Bearley Village Hall, Snitterfield Road, Bearley on Monday 20 May 2024 at 7.00pm**, for the purpose of transacting the following business.

Members of the Press and Public are invited to attend the meeting and are welcome to address the Parish Council on any matters they wish to raise during the public forum.

Signed:



Karen Mason
Clerk and Responsible Financial Officer

Agenda

1. **Chairman's notice regarding the recording and filming of the meeting**
2. **To elect a Chairman of the Council**
3. **To elect a Vice Chairman of the Council**
4. **To receive the Chairman's and Vice Chairman's Declaration of Acceptance of Office**
5. **Record of members present**
6. **Apologies and acceptance of reasons for absence**
7. **Declaration of Interest (existence and nature) on Items on the agenda**
Members are responsible for determining whether they have an interest in any item on the agenda and should disclose it as soon as possible after the start of the meeting.
8. **To review Council committees / working parties, including delegation of functions to committees, and appoint members as applicable.** *(Note: there is no obligation to appoint any Committees; Bearley Parish Council currently has no Sub-Committees or Working Parties)*
9. **To appoint representatives to sit on outside bodies**
10. **To review cheque signatories and sign appropriate bank mandate**
11. **To review the Council's Asset Register**
12. **To review and agree the Parish Council Action Plan 2024/2025**

13. To review and adopt the 2024 Standing Orders and 2024 Financial Regulations.

14. To review and agree Meeting Dates 2024/2025

15. Public Forum (subject to a time limit of 15 minutes) Members of the public may raise any questions during the public forum. 5 mins max per person

16. To approve the minutes of the Ordinary Meeting held on 18 March 2024

17. Matters arising

18. County & District Council Liaison

To receive latest information from the Councillors for Warwickshire County Council & Stratford-upon-Avon District Council

19. Bearley Community Speedwatch

20. To Receive an Update on Flood Prevention Measures

21. Friends of Bearley Park (FoBP)

22. Village Hall Report

23. Street lighting

23.1 Replacement plan

23.2 Energy Contract

24. Finance

(To be circulated to Members prior to meeting)

24.1 To note payments made since last meeting

24.2 To note payments received since last meeting

24.3 To note income/expenditure year to date

24.4 To approve invoices received for payment; T. Fox 29/04 £921.24, MI Business Services £270.00, WALC £218.40 clerks expenses £21.66, Clerk related pay £468.00, office online £3.22, Ian Wilson £250.00, Dixon Signs £462.00,

24.5 WALC Membership 2024/25

24.6 To approve Annual Governance Statement 2023/2024

24.7 To approve Accounting Statements 2023/2024

25. Planning Matters

25.1 Review of Schedule May 2024

25.2 Planning Applications; 24/00166/VARY (countrywide stores site)

26. Correspondence and Communications Report

26.1 Civility and Respect pledge.

26.2 WCC Road Closure notification Grange Road

26.3 Resident correspondence regarding village signs

27. Date of next meeting

15 July 2024 – Ordinary Meeting